

**PANDIT DWARKA PRASAD MISHRA  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,  
DESIGN & MANUFACTURING JABALPUR**

**Minutes of 26<sup>th</sup> Meeting of the Finance Committee held on December 7, 2015 from 1100 Hrs. in the Conference Hall, PDPM IIITDM Jabalpur**

**Members Present:**

- |    |   |                 |
|----|---|-----------------|
| 1. | Dr. Kota Harinarayana   | Chairman        |
| 2. | Prof. S G Deshmukh<br>Director (I/c), PDPM IIITDM Jabalpur            | Member-         |
| 3. | Shri D M Gupta<br>IOFS, Former DGOF                                   | Member          |
| 4. | Mrs. Tripti Gurha*<br>Director, IIITs<br>MHRD, New Delhi              | Member          |
| 5. | Prof. Harish Karnick<br>IIT, Kanpur                                   | Special Invitee |
| 6. | Shri R P Dwivedi<br>Registrar<br>PDPM-IIITDM Jabalpur                 | Special Invitee |
| 7. | Shri Prabodh Pandey<br>Deputy Registrar(F&A),<br>PDPM-IIITDM Jabalpur | Secretary       |

\* Attended meeting via audio conferencing.

Shri Munish Malik, Finance Officer IIT Kanpur and Shri Rajesh Singh, Director (F), MHRD New Delhi were granted leave of absence.

FC/26/1	Opening remarks by the Chairman
---------	---------------------------------

Dr. Kota Harinarayana, the Chairman of FC, welcomed all the members of the FC and special invitees. He emphasized the need to prepare an annual calendar of meetings of FC and BOG. He suggested that quarterly report of internal audit be presented in the FC meetings. The Chartered Accountant who has been entrusted with the work of internal audit should give a small presentation on his findings and suggestions before FC.

Prof. Harish Karnick suggested that before finalization of BE, requirements from each section should be called and there should be a budget committee to scrutinize the requirements and finalize the BE. Shri D M Gupta laid emphasis for preparation of depreciation fund, Director suggested to seek guidance from MHRD for the same. The Director suggested calling next Finance Committee meeting anytime in the month of February 2016 exclusively to discuss progress, further

requirement and priorities of construction projects being undertaken by the CPWD. The Chairman added that along with FC also schedule B&WC and BOG meetings.

The Director informed that there are requests from the students seeking financial support from the Institute for attending national/international conferences. Prof. Harish Karnick discussed the model of IIT Kanpur where Institute support is provided for tier-1 (best quality) conferences, limited support is provided for tier-2 conferences and no support is provided for tier-3 conferences. Same model may be adopted in IIITDMJ. List of faculty members who visited abroad for attending conferences is at Annexure – A and list of students who visited abroad for attending conferences is at Annexure – B.

FC/26/2	Overview Report by the Director
---------	---------------------------------

The Director presented following facts and figures.

### FINANCIAL PROGRESS

- (i) **Budget and Expenditure Progress** – For the FY 2015-16 budget estimates (BE) of Rs. 16145.99 lakh was forwarded by the Institute to the MHRD to meet out the requirement of Capital, Salary and General Expenses. MHRD has passed budget allocation of Rs. 4000.00 lakh for the Institute for the FY 2015-16. Out of allocated budget Rs. 3000.00 lakh has been released by the MHRD upto 2<sup>nd</sup> quarter, head-wise distribution of the same is as follows:

Rs. 1700.00 lakh	-	Creation of Capital Assets (OH-35)
Rs. 714.50 lakh	-	General Expenses (OH-31)
Rs. 585.50 lakh	-	Salary (OH-36)

Unspent balance of FY 2014-15 was Rs. 235.53 lakh, major portion of which was under salary head of SC & ST. Requirement of funds for salary and other heads has been sent to the MHRD for last two quarters.

- (ii) **Expenditure Progress under Capital head** - Major portion of the grant of capital head has been deposited with CPWD. Out of the total capital expenditure of Rs. 1415.21 lakhs, the major expenses have been incurred as given below :
- Deposit with CPWD – Rs. 1175.00 lakhs
  - Building and Works at Institute level – 24.14 lakhs
  - Computer & Peripherals – 91.40 lakhs
  - Furniture & Fixtures – Rs. 34.22 lakhs
  - Equipment - Rs. 36.79 lakhs
  - Library books & journals – 7.89 lakhs
- (iii) **Expenditure Progress under General Head** – Out of the total General Expenditure of Rs. 937.88 lakhs, the Institute has incurred expenditure as follows :-
- New Pension Scheme - Rs. 52.48 lakhs
  - Professional Development Allowance – Rs. 28.66 lakhs
  - Manpower Outsourcing (Manpower and Security Services) – Rs. 176.32 lakhs
  - Assistantship and Scholarship – Rs. 299.94 lakhs



- e. Students Support – 21.56 lakhs.  
 f. Electricity Charges – 147.81 lakhs  
 g. Honorarium – Rs. 24.65 lakhs  
 h. Workshops & Seminars – Rs. 7.06 lakhs  
 i. Repair & Maintenance – Rs. 12.80  
 j. Travelling and Conveyance – Rs. 21.42 lakhs
- (iv) **Expenditure Progress under Salary head** – Total expenditure of Rs. 642.45 lakhs has been incurred towards payment of salary.  
 a. Teaching Salary – 487.77 lakhs  
 b. Non-teaching Salary – 154.68 lakhs
- (v) **Infrastructure development** – At the beginning of the FY 2015-16, CPWD demanded Rs. 108.00 crores for various ongoing construction projects and to start new projects. Due to curtailment of funds from the MHRD, Institute could not deposit adequate funds with CPWD. Despite several requests to the MHRD, we could not receive additional funds and CPWD could not be deposited with required funds to continue constructions works. At present work at various construction sites has been stopped by the CPWD.

Summary of Physical Progress and Payment made & due against various Construction Projects					
				Amount in Lakh	
Sr. No.	Physical Progress of Projects	No. of Projects	Total Cost	Payment Made	Payment Due
1	Completed	19	11342.49	9832.04	1510.45
2	Physical progress 80 % to less than 100 %	10	10006.79	7508.1	2498.69
3	Physical progress 60 % to less than 80 %	4	7544.76	3771.34	3773.42
4	Tender Called	2	143.30	0	143.3
5	Not Yet Started	8	8659.26	148.45	8510.81
	<b>Total</b>	<b>43</b>	<b>37696.6</b>	<b>21259.93</b>	<b>16436.67</b>

**Completed Projects: (19 Projects)**

- (1) Lecture Hall & Tutorial Complex
- (2) Narmada Residency – II
- (3) Visitors' Hostel
- (4) Primary Health Center
- (5) Basket Ball Court
- (6) Hall of Residence-4
- (7) Mess and Dining Hall
- (8) Type-V quarters
- (9) Road Network Phase-I
- (10) Box Culverts Zone-A
- (11) Box Culvert Zone-B
- (12) Suraksha Bhawan

- (13) CC Road from type-V quarters to core lab complex
- (14) CC Road from Suraksha Bhawan to Hall of Residence-1
- (15) External Sewage System Phase-I
- (16) RCC Overhead Tank (2 lakh liter capacity)
- (17) RCC underground sump well (2.50 lakh liters) along with pump house
- (18) Back side compound wall in two patches on Nalha
- (19) Providing (Horizontal) Booster pump set for lifting water from Sump Well to OH tank.

**Projects having Physical progress 80 - 100 %: (10 Projects)**

- (1) Hall of Residence 7-I (PG Hostel - Phase I) Married Accommodation
- (2) Providing and Installation of Passenger cum Goods Lifts at Core Lab Complex
- (3) Footpath, Sewerage line, Water supply line, Storm water, Drains and Cable ducting along Ring Road
- (4) Narmada Residency-III (M)
- (5) Hall of Residence 7-II (PG Hostel - Phase II) Single Seated Accommodation
- (6) Rewa Residency-2A
- (7) Site Development Near Lecture Hall & Tutorial Complex
- (8) Electrical Networking System (Balance work) for Road and Service Networks Phase-II
- (9) Providing Street Lighting along Ring Road and Approach Road to Hostel area
- (10) Administrative Block

**Projects having Physical progress 60 - 80 %: (04 Projects)**

- (1) Library cum Computer Centre
- (2) Hall of Residence-8 (Girls Hostel)
- (3) Student Activity Centre-I
- (4) Roads and Service Networks Phase-II

**Projects for which tenders have been called: (02 Projects)**

- (1) Sewage Treatment Plant (STP)
- (2) Institute Entrance Main Gate

**Projects yet to be started: 08**

- (1) Professional Lab Complex
- (2) P/F barbed wire fencing to raise the height of existing brick masonry, RCC boundary wall and ornamental boundary wall
- (3) Director Residence
- (4) Ideation Studio and PG work space adjacent to Lecture Hall & Tutorial Complex
- (5) Institute Works Department office
- (6) Multi Utility Centre
- (7) Technology Incubation Centre
- (8) Temporary office for staff at first floor of Canteen-2.



FC/26/3	Confirmation of Minutes of the 25 <sup>th</sup> meeting of the Finance Committee held on May 11, 2015.
---------	--

The Secretary informed the members that the minutes of the meeting of 25<sup>th</sup> Finance Committee held on May 11, 2015 were circulated to all the members and no comments were received. The minutes were confirmed.

FC/26/4	Proposal for Revised Budget (Plan) for FY 2015-16 and Budget Estimate (Plan) for FY 2016-17.
---------	--

The Finance Committee after going through the details of the proposed budget recommended the Revised Estimates (RE) of Rs. 16506.99 lakh for the FY 2015-16 and Budget Estimates (BE) of Rs. 23866.65 lakh for the FY 2016-17 to the BOG. Apart from above budget of Rs. 30.00 lakh for remaining period of the FY 2015-16 and budget of Rs. 100.00 lakh for the FY 2016-17 was recommended to the BOG for faculty initiation grant to newly joined faculty members. After incorporating faculty initiation grant, the recommended distribution under different heads is given in the table below, subject to availability of funds:

Revised Estimates for the FY 2015-16 & Budget Estimates for the FY 2016-17					
					Rs. in Lakh
Sr. No.	Particulars	Salary (OH-36)	General Expenses (OH-31)	Capital (OH-35)	Total
2	RE 2015-16	1025.00	1859.95	13652.04	16536.99
3	BE 2016-17	2164.24	2842.05	18960.36	23966.65

Mrs. Tripti Gurha was available on audio conferencing. She emphasized to complete projects which are at the stage of 90% or more completion and suggested not to start any new construction projects due to paucity of funds. She informed that considering the critical requirement of the Institute, ministry has initiated to release additional funds of Rs. 50.00 crores under capital head to the IIITDMJ. She also promised to support the Institute with additional funds if possible towards end of the FY.

FC/26/5	To consider following recommendation of 2015/1 <sup>st</sup> (21 <sup>st</sup> ) Buildings and Works Committee held on August 01, 2015.
---------	---

The Finance Committee deliberated on the following proposal of the B&WC:

(1)B&WC/2015:1.09: To consider the Preliminary cum Detailed Estimate of SITC of 02 nos. of STPs of 150 KLD capacities.

Since installation of STPs is a mandatory requirement, hence the Finance Committee recommended to the BOG for administrative approval and expenditure sanction (AA&ES) for an amount of Rs. 2,06,75,755/- (Rupees Two Crore Six Lakh Seventy Five Thousand Seven Hundred and Fifty Five Only) for SITC of 02 nos. of STPs of 150 KLD capacity in the campus.

FC/26/6	<b>Agenda for Ratification</b>  <b>(i) Adoption of Final Audit Report (SAR) for the F.Y. 2014-15 on the Annual Accounts of the Institute.</b>
---------	---

The Final Audit Report (SAR) on the Annual Accounts of the FY 2014-15 was received from the Office of the Director General of Audit (Central Receipt), Gwalior. Same was approved by the Chairman, FC/BOG. The decision of the Chairman FC/BOG for adoption of the Final Audit Report (SAR) of the FY 2014-15 has been recommended by the Finance Committee to the BOG for ratification.

In response to the audit observation made in SAR, the Director suggested that investment of funds should be made in nationalized banks on competitive interest rates offered by them. The Finance Committee recommended to the BOG for approval of the investment policy.

FC/26/7	Any other item with the permission of the Chair
---------	---

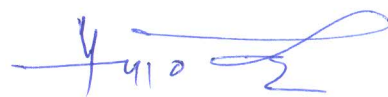
No other item was placed before the Finance Committee.

The Meeting ended with a vote of thanks to the Chairman and members.



Director(I/c)

Chairman (BOG)

(Prabodh Pandey) 7-12-2015  
Deputy Registrar (F&A)  
Secretary Finance Committee

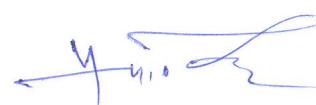


1-4-2014 to 31-3-2015

Sl. No.	Name of the faculty	Conference	Place of visit	Amount Utilized	From	To
1	Dr. P.K. Jain	ASME 2014 International Design & Engineering Technical Conference & Computers and Information Engineering Conference	Buffalo, New York, USA	136522/-	17-8-14	20-8-14
2	Dr. Goutam Dutta	IMRF International Conference 2014	Pattaya, Thailand	68325/-	15-9-14	16-09-14
		SCPDE 14	Hongkong	111877/-	8-12-14	12-12-14
3	Dr. M. Amarnath	SPIE Sensing Technology Applications Symposium	Baltimore , MD, USA	111945/-	5-5-14	09-05-14
		ICAESAM	London (UK)	81598/-	23-3-15	24-3-15
4	Dr. (Ms.) Sangeeta Pandit	Asian Conference an Ergonomics and Design 2014	Jeju Island, South Korea	180359/-	21-5-14	25-5-14
5	Dr. Manoj Singh Parihar	Loughborough Antennas & Propagation Conference (LAPC 2014)	Loughborough, U.K.	134726/-	10-11-14	13-11-14
6	Prof. V.K. Gupta	IFTOMM (International Conference)	Italy	177492/-	22-9-14	25-9-14
7	Dr. Subir Singh Lamba	Conference IEEE Region 10 Symposium (TENSYP 2014)	Kuala Lumpur, Malaysia	116554/-	14-4-14	16-4-14
		IETICFNA 2014 Conference	Kuala Lumpur, Malaysia	96010/-	3-11-14	5-11-14
8	Dr. Varun Bajaj	6th International Conference on Information Science and Applications (ICISA 2015)	Pattaya, Thailand	114522/-	24-2-15	26-2-15
9	Dr. Sujoy Mukherjee	SPIE Smart Structures/NDE 2015	San Diego, California United States	267239/-	8-3-15	12-3-15
10	Dr. Biswajeet Mukherjee	3rd IEEE APCAP 2014	Harbin, China	118731/-	26-7-14	28-7-14
		31 URSI-GASS 2014	Beijing, China	88661/-	16-8-14	23-8-14
11	Dr. Manish Kumar Bajpai	XIII International Conference	Zurich Switzerland	167004/-	13-1-15	14-1-15
12	Dr. Asish Kumar Kundu	Visiting Research Faculty	CISMAT Laboratory, France		25-8-14	24-7-15
13	Dr. Prabir Mukhopadhyay	VI European Congress of Methology	Utrecht The Netherlands	150757/-	23-7-14	25-7-14
14	Dr. Mamta Anand	IJAS	Harvard, USA	189876/-	26-5-14	30-5-14
15	Dr. Pavan Kumar Kankar	Visiting Research Associate	Villanova University, PA 19085, USA	125000/-	12-5-14	25-7-14
16	Dr. Atul Gupta	Evaluation and Assessment in Software Engineering (EASE 2014)	London, U.K.	133001/-	13-5-14	14-5-14
17	Dr. Prabin Kumar Padhy	IEEE Conference (DICTAP 2014)	Bangkok	97474/-	6-5-14	8-5-14
18	Dr. Anil Kumar	4th International Conference on Digital Information and Communication Tech. and its Applications (DICTAP 2014)	Bangkok, thailand	100000/-	6-5-14	8-5-14
19	Dr. Dinesh Kumar V.	5th Internaional Conference on Metamaterials Photonic Crystals and Plasmonics	Singapore	171681/-	20-5-14	23-5-14

## 01-04-2015 to 07-12-2015

Sl. No.	Name	Name of Conference	Place	Amount Utilized	From	To
1	Dr. Jawar Singh	11th IEEE Conference on Electron Devices & Solid State Circuits	Singapore	104464/-	1-6-15	4-6-15
2	Dr. Mamta Anand	International Conference for Social Science & Humanities	Ryerson University's Canada	2,20000/- (Advance)	18-5-15	21-5-15
		International Conference for Social Science & Humanities	The University of Landon, Union Malet Shreet London	104875/- (Advance)	3-11-15	6-11-15
3	Dr. Prabir Mukhopadhyay	European Survey Research Association (ESRA)	University of Iceland	228857/-	13-7-15	17-7-15
4	Dr. Manish Kumar Bajpai	15th IEEE International Symposium on Signal Processing and Information technology	Abu Dhabi UAE	50000/- (Advance)	7-12-15	10-12-15
5	Prof. Vineeta Kaur Saluja	European Conference on English Language Learning	The Thistle Brighton		1-7-15	5-7-15
6	Dr. H. Chelladurai	International Conference	Houston texas USA	237250/- (Advance)	13-11-15	19-11-15
7	Dr. M Amarnath	Researcher Position	Sheffield Univ. U.K.	200000/- (Advance)	25-6-15	25-7-15
8	Prof. Tanuja Sheorey	International and Automation (ICIA 2015)	Liziang, China	56202/-	8-8-15	10-8-15
9	Dr. Goutam Dutta	Numerical Heat Transfer 2015 "Eurotherm Seminar No. 190"	Warsaw Poland	159210/-	27-9-15	30-9-15
10	Prof. Puneet Tandon	ASME International Mechanical engineering Congress & Exposition 2015 Conference	Houston, Texas	300000/- (Advance)	13-11-15	19-11-15
11	Prof. Vijay Kumar Gupta	FY 2015 JSPS Invitation Fellowship for Research (Short-Term)	Japan		5-12-15	7-2-16





Institute support to Students for attending International Conferences							
FY 2015-16							
Sl. No.	Name	Roll No.	Course	Conference name	Place	Conference date	Amount
1	Ashish Kumar Bhandari	1220261	Ph.D	DSP 2015	Singapore		88780
2	Vinay Vakharia	1220365	Ph.D	ICSV22	Florence-Italy	12-16 July 2015	133801
3	Durwesh Jhodkar	1220362	Ph.D	ASME Conference	USA	29-6-2015 to 1-7-2015	187372
4	Koushlendra Singh	1220161	Ph.D	7th International	Germany	1-3- September 2015	150000
5	R Jothi	1220182	Ph.D	Gbr2015	Bejing	13-15 May 2015	110724
6	Kanchan Lata Kashyap	1320160	Ph.D	ISIPT 2015	Germany	1-3 September 2015	97930
7	Gyan Singh Yadav	1220181	Ph.D	IEEE Conference	Finland	20-22 August 2015	191677
8	Khushnandan Rai	1310206	M.Tech	20th IEEE International	Singapore	21-24 July 2015	69786
9	Saurabh Bora	1310107	M.Tech	Science & Information conference 2015	London U.K.	03-01-2015	52662
10	Ankit Choudhary	2011187	B.Tech	ACM SAC 2015			32425
<b>Total Amount (Rs)</b>							<b>1115157</b>

